

Privacy Policy

HR Insight is committed to safeguarding the privacy of individuals with respect to their personal data. Our policy is to keep the personal information we receive from our site completely confidential, through the use of our secure server software (SSL).

How we collect and use information

We request personal information from each customer on our secure server order form using a Secure Socket Layer (SSL). When you place an order we give you the benefit of using the latest secure server software, so that none of your personal information or card details are at risk at any time. This information is used for billing purposes or, if there is a problem processing an order, it will be used to contact our customer.

We may use personal information collected to personalise visits to our website and provide information we believe to be relevant to your requirements. We may also use information collected on our customers to improve the design and layout of the website and ensure that our customers are gaining the most satisfaction from their visit to the site.

Security

Personal details including credit card information are not retained on our web servers after orders have been processed. You will need to enter your personal details each time you place an order over the Internet. All transactions take place on our secure server (shown by the padlock or key symbol at the bottom of the browser). We use 128-bit encryption (as required by Thwarte) to transmit your personally identifiable information. Our authorised personnel can only access this information.

Protecting your information

HR Insight has strict security procedures covering the storage and disclosure of your information in order to prevent unauthorised access and to comply with the Data Protection Act 1998.